

| DOCUMENTATION CHECKLIST FOR AUSTRALIA (OFFER/FINANCIAL/COE/VISA/AFTER VISA/NOL) | |
|---|--|
| Documents for offer letter | Loan account statement after fee payment from bank |
| All Academic Documents from year 10 (SLC) to last qualification | Offer acceptance Letter |
| Full pages Passport of student & Spouse (If any) | Documents for Visa application |
| IELTS/TOEFL/PTE/CAE report | Online visa application form |
| Work Experience letter/Training Certificates (if any) | 956A form signed by student |
| Marriage Certificate (if any) | Statement of Purpose |
| Statement of Purpose | CoE letter |
| Application form of particular provider | Updated Bank Balance Certificate & Statement after fee payment (<i>if fee was paid from same account</i>) |
| Documents for No Objection letter | Visa fee |
| Original Transcript of highest qualification + 1 Copy | Medical from approved hospitals, access link to get hospital details: www.kiec.edu.np/medical-australia |
| Original Citizenship Certificate + 1 Copy | HAP ID Letters |
| Letter of offer | All financial related documents (Prepared already) |
| Documents for Financial approval | All Academic Documents |
| Relationship Certificate with all sponsors | IELTS |
| Income with supporting documents | Work Experience Letter if any |
| Salary – Salary certificate/payslips/bank statement | Marriage Photographs, video link if available |
| Business – Audit Report/PAN Certificate/Business Registration Certificate/Business renewal certificate | Guardianship related documents if student is under 18 (CAWW Letter, 1229 form, Birth Certificate, ID Card of parents with signature, photo in English) |
| House rent – Rental agreement Land lease – Land lease agreement Pension – Pension documents/ Bank statement Vehicle rent – Vehicle rent agreement Vehicle income – letter from respected government authority <i>(Blue Book copy translated into English)</i> | If under 18 student is staying with relatives in Australia – AFP complete disclosure and Police Certificate of all the countries in the last 10 years of nominated relative in Australia, Form 80 of nominated relative, Relationship with nominated guardian, 157N form |
| Agricultural income - Income verification from government authority (VDC or Municipality or Metropolitan office)/sales receipts/bank statement | Documents for after visa lodgement |
| Foreign Income - Salary certificate/payslips/bank statement/passport copy/visa copy/contact paper/Sponsorship letter from the sponsor. | Draft for the Biometrics http://vfsglobal.com/Australia/Nepal/biometric-data-collection.html |
| Property Valuation report with supporting documents – Land ownership paper with English translation | Biometrics from the VFS |
| Letter of sponsorship signed by all sponsors & advocate | Visa interview preparation, access below link: (www.kiec.edu.np/interview) |
| Citizenship Certificates of all sponsors with English translation | Documents for after visa Confirmation |
| Bank Balance Certificate & Statement with source of recent deposit i.e. land sale/previous savings history/previous transferred history. in case of land sale : Land transfer documents & tax receipt with English translation | No Objection Letter – Copy |
| Provident fund – evidence of provident funds terms, withdrawal and amendment to fund account. | All Original Academic Documents, IELTS/TOEFL/CAE/PTE Original Passport |
| Educational loan paper – Loan mortgage deed, mortgage paper with English translation, property valuation report from engineer | CoE Letter Visa Grant letter |
| Documents for CoE request | Health Insurance Letter – if not issued by provider AUD/USD or Draft/Travel Card for the living cost |
| TT Confirmation from Bank (SWIFT Copy) Loan disbursement letter from bank (if it is loan) Health Insurance letter (<i>if not paid to bank</i>) | Relationship Certificate Marriage Certificate CAWW Letter if under 18 & arranged guardianship from provider Ticket |